

STATE OF HAWAII
NOTICE OF AND REQUEST FOR **10 APR 28 A10:51**
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Dept. of Health/Mental Health Transformation State Incentive Grant
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):

The Mental Health Transformation State Incentive Grant (MHT SIG) is requesting to purchase a package of services to prepare mental health consumers for employment and to maintain consumers in the community. Services are particularly needed and to be provided in the Counties of Maui and Hawaii. The services to be purchased are 1) presentations of a psycho-educational course that prepares mental health consumers for the job market; 2) facilitation of self-help group sessions; and 3) training for mental health consumers in self-managing and maintaining themselves in the community. In addition to the aforementioned services, the selected provider will be required to apply for certification as an Employment Network (EN) under the Ticket to Work and Self-Sufficiency Program of the federal Ticket to Work and Work Incentives Improvement Act of 1999. To assure that the package of services is provided in a coordinated manner and that consumers develop consistent, caring, and supportive relationships with the provider, all services are to be delivered by the same provider. Most importantly, to maximize the program's effectiveness and normalize the delivery of services, all requested services will be run and presented by other mental health consumers.

2. Provider Name and Address:

United Self Help
277 Ohua Avenue
Honolulu, Hawaii 96815

3. Total Contract Funds: \$24,000

Contract Funds per Year (if applicable): \$0

4. RH No. of Previous Request for this Service (if applicable)

NA

5. Term of Contract:

Start: 7/1/10

End: 6/30/11

Contract period will be for one year. End date may be extended if start date is delayed.

If the contract term is longer than 1 year, provide justification for the extended term:

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6. Describe the circumstances justifying a restrictive purchase:

As discussed in #1 above, the MHT SIG is requesting to launch a program in which one provider organization will be responsible to prepare mental health consumers for the job market and to support and maintain mental health consumers in the community. The essential service that will first be used to prepare consumers for the job market is a copyrighted program called Building Recovery of Individual Dreams and Goals through Education and Support (BRIDGES). BRIDGES is a nationally recognized self-help program for mental health consumers that is run by consumers and has shown evidence of local effectiveness. The only provider known in Hawaii who is authorized to provide the BRIDGES curriculum is United Self Help. The MHT SIG also requires that the self-help group facilitation service and the training in self-management services be provided and run by mental health consumers. United Self Help is the only agency known in Hawaii that utilizes mental health consumers to run all of the requested services.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

In August 2009, a comprehensive list of mental health service providers in Hawaii was compiled by Mental Health America of Hawaii (previously known as the Mental Health Association of Hawaii). This list, Finding Help Phone List, provided a breakdown of the various types of mental health services available in Hawaii along with the agencies that provide these services. In the Counties of Maui and Hawaii, United Self Help was the only agency that provided support groups for mental health consumers in both counties. In addition, the National Alliance on Mental Illness-Hawaii was contacted in April 2010 and confirmed that United Self Help was the only agency that provided the BRIDGES program in Hawaii. Finally, MHT SIG in its original Needs Assessment and Resources Inventory attempted to identify all organizations in the State that were consumer-run, as evidenced by 51% or more of its Board being consumers. United Self Help was the only organization in the State so qualified. Thus, this organization is unique in being consumer run, being capable of providing all of the necessary services and being able to provide these services through consumers.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Dr, Chiyome Leinaala Fukino, M.D.	Director of Health	Approval Process
Sharlene Chun-Lum,	MHT SIG Chief Operations Officer	Approval Process
Tom Maedo	Contracts Specialist	Admin. Process
Janet Iraha	Fiscal/Personnel Specialist	Admin. Process

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9. Direct questions to (name & position):	Tom Maedo, Contracts Specialist
Phone number:	271-5310
e-mail address:	thomas.maedo@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

4/21/2010

Date

Chiyome Leinaala Fukino, M.D.

Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer and head of the purchasing agency:

Procurement Officer for this Procurement

Sharlene Chun-Lum
Chief Operations Officer
MHT SIG
2385 Waimano Home Road
Pearl City, Hawaii 96782

Head of Purchasing Agency

Chiyome Leinaala Fukino, M.D.
Director of Health
1250 Puchbowl Street
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

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FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

☒ APPROVED ☐ DISAPPROVED ☐ NO ACTION

Alana S. Fajen

Chief Procurement Officer Signature

5/5/2010

Date

Please ensure adherence to applicable administrative requirements.

NOTICE OF REQUEST
FOR RESTRICTIVE PURCHASE OF SERVICE
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Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Health, Adult Mental Health Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the State and County Procurement Notices page and click on "More Info. ")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://hawaii.gov/spo>, click "Statutes and Rules," then "Chapter 103F, Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://hawaii.gov/spo>, click on "Health and Human Services, Chapter 103F...", then "Forms and Instructions for Private Providers/Applicants." Questions should be directed to the contact person noted in item 9 of the request.